



Rajgad Dnyanpeeth's  
**Rajgad Institute of Management  
Research & Development, Pune-43**

Approved by AICTE, Recognized by DTE (Govt. of Maharashtra),  
Affiliated to Savitribai Phule Pune University

Ref: RIMRD/IQAC/20-21/2

Date: 10/12/2020

**Notice regarding IQAC Meeting**

Dear Sir/Madam,

This is to inform you that the 9<sup>th</sup> Meeting of IQAC of the institute is scheduled on 15/12/2020 in boardroom at 4.00pm. The agenda of the meeting is given below.

**Agenda of the Meeting**

- 1) To confirm and finalise the minutes of previous IQAC meeting held in the institute
- 2) To conduct internal exam online
- 3) To organise research oriented FDP for teaching staff
- 4) To take review of NAAC work
- 5) To take review of DTE admission process
- 6) To organise induction programme for MBA Freshers
- 7) To start offline lectures for MBA-I and II nd year students
- 8) To propose vote of thanks

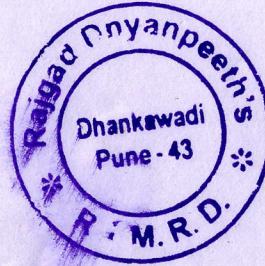
You are therefore requested to kindly make it convenient to attend the meeting online on google platform.

Dr. Prajakta Warale  
Coordinator-IQAC

**IQAC Coordinator**  
Rajgad Dnyanpeeth's  
Rajgad Institute of Management  
Research and Development,  
Dhankawadi, Pune - 411 043

Dr. D.B. Bharati

**Dr. D.B. Bharati**  
Director  
Rajgad Dnyanpeeth's  
Rajgad Institute of Management  
Research and Development,  
Dhankawadi, Pune - 411 043





**Minutes Of Meeting Of 9<sup>th</sup> IQAC Meeting held on 15/12/2020 at 4.00pm**

The 9<sup>th</sup> meeting of the IQAC of was held on 15/12/2020 at 4.00pm.

Following members were present for the meeting

1. Dr.Bhagyashri Patil
2. Dr. Rohan Dahivale
3. Mr.Nankumar Badave
4. Mr.Abhay Pathak
5. Mrs.Priyanka Ranshing
6. Ms.Manjiri Kalyankar
7. Ms.Madhuri Kakade
8. Mrs.Pooja Waghmare
9. Mrs.Snehal Sadavarte
10. Mr.Nkhil Kakade
11. Dr.Prajakta Warale
12. Dr.D.B.Bharati

Following member remained absent with permission of Chairman.

Ms. Madhura Patil  
Ms. Bhagyashri Deshpande  
Mr. Swamy Panjala  
Mr. Manoj Khamkar  
Mr. Sagar Bhande

**Subject No.1: To confirm and finalise the minutes of previous meeting held in the institute**

IQAC Coordinator opened the meeting with welcoming all members. Minutes of 7<sup>th</sup>IQAC meeting were read. MoMs were confirmed by all members.

**Subject No.2: To conduct internal exam online**

It was discussed that internal examination may be conducted online through google form .Accordingly all faculty members were asked to design MCQ question bank for circulate among students for exam preparation.

**Subject No.3: To organise research oriented FDP for teaching staff**

Director Dr.D.B.Bharati told to organise FDP on research processes, how to write research papers. Dr.Prajakta Warale was told to organise online FDP on how to write research papers and publish it in high quality UGC Care listed journals.

**Subject No.4: To take review of NAAC work**

Coordinator of IQAC Dr. Prajakta Warale shared the progress of NAAC work. It was discussed that some NAAC work is still pending. She shared the list of NAAC work pending



by staff. Director Dr. D. B. Bharati gave instructions to all staff to complete the NAAC work in due date. Dr. Prajakta Warale also shared that NAAC has replied to the query regarding payment and visit date. According to NAAC, the institute can make the payment once institute becomes fully functional. All agreed for the same.

Subject No.5: To take review of DTE admission process

Chairman of IQAC Dr. D. B. Bharati discussed regarding DTEs delayed admission process due to covid pandemic. However he informed that DTE Admission rounds will start in January 2021.

Subject No.6: To organise induction programme for MBA Freshers

It was discussed that Induction programme should be organised for MBA-I st year students in the month of February. It was also discussed that inductionprogramme must be conducted in online or offline mode as per the instructions of authority. Dr. Prajakta Warale was given responsibility to organise induction programme.

Subject No.8: To start offline lectures for MBA-I and II nd year students

Director Dr. D.B.Bharati shared the circular of university regarding starting offline lectures for MBA-II nd year. It was discussed to call only 50 % students for the offline lectures. Students must be allowed to sit on alternate benches in the classroom, mask is compulsory. All staff and students were to asked to follow covid guidelines.

To propose vote of thanks

IQAC Coordinator Dr. Prajakta Warale proposed vote of thanks to all members present for the meeting.

Dr.Prajakta Warale

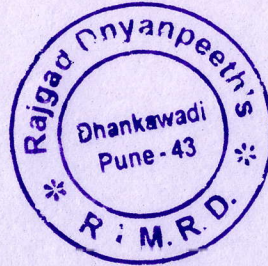
Coordinator-IQAC

**IQAC Coordinator**  
Rajgad Dnyanpeeth's  
Rajgad Institute of Management  
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Dr.D.B.Bharati

Chairman-IQAC

**Dr. D. B. Bharati**  
Director  
Rajgad Dnyanpeeth's  
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**Action Taken Report of 9<sup>th</sup> IQAC Meeting held on 15/12/2020 in boardroom at 4.00pm**

Subject No.	Subject Name	Action Taken
1	To confirm and finalise the minutes of previous IQAC meeting held in the institute	Minutes of previous IQAC Meeting were finalized and confirmed
2	To conduct internal exam online	Internal exam online as per CIE was conducted
3	To organise research oriented FDP for teaching staff	e-FDP was organised on the topic Effective Research Paper Writing and Publication in High-Quality UGC Care listed journals" by Dr. M. Gurusamy .
4	To take review of NAAC work	Review of NAAC was taken and pending work was reallocated amongst all staff
5	To take review of DTE admission process	The review of DTE'S admission process was taken
6	To organise online induction programme	2 Days Induction Programme was organised online
7	To start offline lectures for MBA-I and II nd year students	Lectures began in offline mode following all Covid guidelines
8	To propose vote of thanks	IQAC Coordinator Dr. Prajakta Warale proposed vote of thanks to all members present for the meeting.

Dr. Prajakta Warale

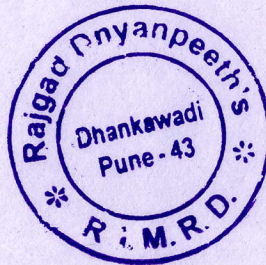
Coordinator IQAC

**IQAC Coordinator**  
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Dr. D.B. Bharati

Chairman IQAC  
Director

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Attendance of the IQAC Meeting (15/12/2020)

Sr.No.	Name of the Member	Signature
1	Dr.Bhagyashri Patil	
2	Dr.Rohan Dahivale	
3	Mr.Nandkumar Badave	
4	Mr.Abhay Pathak	
5	Mrs.Priyanka Ranshing	
6	Ms.Manjiri Kalyankar	
7	Ms.Madhuri Kakade	
8	Mrs.Pooja Waghmare	
9	Mrs.Snehal Sadavarte	
10	Mr.Nkhil Kakadedeshmukh	
11	Dr.Prajakta Warale	
12	Dr.D.B.Bharati	

